

**MINUTES**  
**TOWN OF DARIEN BOARD OF EDUCATION CENTRAL OFFICE/**  
**MATHER CENTER BUILDING COMMITTEE**

**Tuesday, November 12, 2013**

A regular meeting of the Town of Darien Board of Education Central Office/Mather Center Building Committee was held on November 12, 2013. Present were Chairman David Campbell, Vice Chairman Robin Woods, Louis Gesauldi, John Hertz and Elizabeth Hagerty-Ross. Also present was Clerk of the Works John Ryan, BOE Facilities Director Mike Lynch and Town Administrator Karl Kilduff. The meeting was called to order at 12:04 p.m.

**NEW BUSINESS**

**a) Project Update on Board of Education Central Office Phase**

It was reported that the lighting manufacturer was shipping new lenses of the meeting room lights. The architect was conferring with the MEP engineers on a solution to fan noise in the meeting room. A number of HVAC adjustments were also discussed. The exterior railing has been ordered. Finally, the elevator is ready for State inspection.

**b) Project Update on Mather Center Phase**

Mr. Ryan reported on project progress which included notes that the sprinkler water line was in the process of being installed; the grease trap was installed and the sanitary sewer tie-in was made; the kitchen foundation was installed; the HVAC duct work plan on the 1<sup>st</sup> floor was being finalized and the 2<sup>nd</sup> floor plan was approved with fabrication underway; drywall framing was almost complete; and electrical and plumbing rough-in continued. State bid pricing for kitchen equipment allowed for all needed equipment to be purchased at an amount within budget. FF&E selection was on-going and the potential budget was being finalized. The Committee discussed the need to replace steam fittings in the entire Town Hall complex. While the extent of degradation in the Annex could be seen with the walls removed, the same problem is shared in the Town Hall.

**c) Other Items Relevant of the Committee**

The Committee approved a 2014 meeting schedule which continued the practice of meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 12:00 p.m.

**d) Approval of Minutes**

Mr. Hertz moved, seconded by Ms. Hagerty-Ross, to approve the minutes of October 22, 2013. The motion passed 5-0.

**ADJOURNMENT**

The meeting was adjourned at 12:35 p.m.

Respectfully submitted  
Karl F. Kilduff  
Town Administrator